

**PROPOSED SCHEDULE OF WORK FOR THE
CONSTITUTIONAL ASSEMBLY**

**as amended by the Management Committee
22nd September, 1994**

DATE	TIME	MEETING	VENUE

RECESS PERIOD - 24 September to 16 October

17 Oct	9h00 - 12h00	Management Committee	V16
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17 Oct	14h00 - 15h30	Rules Committee	
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17 Oct	15h30 - 17h30	Constitutional Committee	M46
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20 Oct	9h00 - 10h00	Management Committee	V16
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24 Oct	8h00 - 10h00	Theme Committee 1	M515
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24 Oct	8h00 - 10h00	Theme Committee 2	M46
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24 Oct	8h00 - 10h00	Theme Committee 3	E249
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24 Oct	10h00 - 12h00	Theme Committee 4	M46
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24 Oct	10h00 - 12h00	Theme Committee 5	M515
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24 Oct	10h00 - 12h00	Theme Committee 6	E249
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24 Oct	12h00 - 13h00	Management Committee	V16
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24 Oct	14h15 - 17h00	Constitutional Assembly	
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DRAFT AGENDA FOR THE FIRST MEETING OF THEME COMMITTEES

19th September, 1994

- 1. Opening and Welcome by a member of the Directorate (See: Rule 25)**
 - 2. Election of a Chairperson (See: Rule 25(1))**
 - 3. General discussion on the objectives of the Committee**
 - 4. Appointment of the Core Group members**
 - 5. General Discussion on programme of work**
 - * identify aspects of the theme requiring specific attention**
 - * consider report on submissions received and consideration of the process of involving the broader public**
 - * time framework**
 - * rules**
 - * Technical and Expert assistance that would be required.**
 - 6. Invite parties to make submissions re: 5 above**
 - 7. Agenda for next meeting**
- Documentation:-**
- * Extracts of Rules 20 - 35**
 - * Extracts from Constitution**
 - * Report on Submissions received re: process**
 - * Broad guidelines and orientation**

**DRAFT PROGRAMME OF WORK
SOME NOTES FOR DISCUSSION AND CONSIDERATION**

DATE	STRUCTURE	TASKS
8/9	Management Committee.	<ol style="list-style-type: none"> 1. <u>Theme Committees:</u> <ol style="list-style-type: none"> a) Invite parties to submit nominations to Theme Committees by 12/9. b) Approve Draft Agenda of Theme Committees. c) Discussion on Appointment of Technical Committees. d) Invite parties to submit nominations on Technical Experts to assist Theme Committees. 2. Receive draft proposal from Administration re: <ol style="list-style-type: none"> a) Relationship with the Media b) Development of a Strategy on Process 3. Approve draft press statement on public invitation for submissions on process of involving broad public in the drafting of the Constitution by 18 September. 4. Invite parties to submit proposals on process. 5. Receive a report on Administration, staffing and training.
8/9	Press Statement	<ol style="list-style-type: none"> 1. Invitation for submissions on process of involving broad public in drafting the Constitution to be submitted 18 September.
12/9	Management Committee .	<ol style="list-style-type: none"> 1. Receive Report on planning for Theme Committee meetings. 2. Further discussion on Technical Committees.
12/9	Constitutional Committee.	<ol style="list-style-type: none"> 1. <u>Theme Committees</u> <ol style="list-style-type: none"> a) Receive and approve Nominations to Theme Committees; b) Approve Agenda for Theme Committees; c) Discussion on appointment of Technical Committees; d) Discussion on Chairing and management of the Core groups. 4. Consideration of Process 5. Consideration of proposal by Administration

		<p>on media and strategy.</p> <p>6. Approve draft Report to the Constitutional Assembly (Re: 1 - 6 above).</p> <p>7. Discussion on Independent Panel of Experts - closing date and appointments.</p> <p>8. Discussion on Structure of Debate in the Constitutional Assembly.</p>
15/9	Management Committee	1. Finalise report to the Constitutional Assembly.
19/9	Theme Committees	1. See - Draft Agenda
19/9	Management Committee	<p>1. Receive reports on the formation of the Theme Committees</p> <p>2. Receive report on submissions made on process.</p> <p>3. Approve report to the Constitutional Assembly.</p>
19/9	Constitutional Assembly	<p>1. Report on formation of Theme Committees</p> <p>2. Report on appointment of Technical Committees</p> <p>3. Report on submissions on process and debate. Require mandate.</p>
22/9	Management Committee	1. Discussion on process and implementation of C A mandate.
Re-cess	Admin.	<p>1. Workshop on Media</p> <p>2. Workshop on Process</p> <p>3. Training of Staff</p>
17/10	Management Committee	<p>1. Receive reports from Administration.</p> <p>2. Receive reports from Theme Committee's.</p> <p>3. Planning and preparation for Theme Committee meetings.</p>
17/10	Theme Committees	<p>1. Receive submissions by parties on programme.</p> <p>2. Receive report and discuss process.</p> <p>3. Work.</p>