

Constituent Assembly
Committee for determining the structure of the Legislative Body

Account of actions and work schedule 2065/66

Subject heading	S.No.	Activities	Work period	Procedure	Responsible body	Parallel work	Time period to complete the parallel work	Miscellaneous
Related to election of Chairperson and Sub-Committee	1.	Election of Committee Chairperson After date for elections is fixed by the H'ble Chairperson	By Dec. 30, 2008	As per rules of procedures	Secretariat			
	2.	Preparation of the work details	By Jan. 2, 2009	The Committee to determine work details in consultation with the Secretariat		Managing means and resources	Continuously	

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Related to nature of experts, identification and work details</p>	<p>3. Identification of the nature of experts :</p> <p>In relation to the outline, structure and draft of the centre and federal units (formation/election process) :</p> <ul style="list-style-type: none"> - Whether President/Governor would remain in parliament - No of chambers - No of members and its criteria - Structure and process of formation of local bodies under the federal unit <p><u>Dissolution of Centre and federal unit parliament :</u></p> <ul style="list-style-type: none"> - whether to have the provision -When and in what circumstances <p><u>Management working procedure:</u></p> <ul style="list-style-type: none"> - Procedure and process to table a Bill (in center and federal units) -Theme of Government/Non-Government Bill -Finance Bill and its area -Certification of the Bill (Head of state/Speaker/Governor) -Nature and structure of Ordinance <p><u>Related to Financial working system</u></p> <ul style="list-style-type: none"> - About levying tax and taking collateral for loan - Subject on burden on the savings and government fund - Revenue and credit and other financial working 	<p>By Dec. 29 2008</p>	<p>The Secretariat to manage it</p>	<p>Secretariat</p>	<p>To move ahead in coordination with other Committees concerned</p>	<p>To begin immediately and as per the need continue throughout the drafting period</p>	<p>It would be appropriate to make available at least one expert who has theoretical and international experience and also understands the situation of inside the country.</p>
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	4.	To prepare the working details of the experts	As per requirement from Jan. 4, 2009		Secretariat	To disseminate the need	Continuously	The Committee to coordinate and take support of other committees
Meaningful participation of citizens in constitution making	5.	Civil relation and public opinion collection - Discussion with experts and interaction - seminar and interactions (with stakeholders, target group and civil society) : -capital centered -and at regional level - Opinion, suggestion collection : through different means and different areas	9 weeks Dec. 31, 2008 to Jan. 13, 2009 Jan. 14 to Feb. 11, 2009 Jan. 15 to 28, 2009 Jan 29 to Feb. 11, 2009 Continuously	By determining the tour programs of the Sub-Committees Discussion and interaction Discussion and interaction Discussion and interaction Also from media and newspapers	The Committee to do with together with the Civil Relation and Public Opinion Committee Secretariat and Committee Secretariat] Identification of experts and evaluation, and finalizing it	Continuously In seminar, interaction and opinion collection give special emphasis to do so from the Divergent, Horizontal, Heterogeneous (diverse) ways Continuously	Given continuity to coordination with other committees

Strengthening and capacity building	6. Strengthening and capacity building (work ability, skills and efficiency enhancement) <ul style="list-style-type: none"> - collection, study and exchange of reference materials - seminar, workshop, training - Study tour	Immediately	Through purchase and other means	Library	Secretariat to make special arrangement for easy availability of the concerned reading materials	Continuously	Appropriate reading materials required immediately in order to match the proper talent with the requirement of the job
		Promptly	Orientation, discussion and interaction	The Committee itself and in collaboration with the Capacity Building Committee	Secretariat and capacity building and Resource Management Committee	As per requirement	Would be appropriate to also include the staff working in the Committee
		Before preparing the concept paper of the new Constitution	To go after making teams as per the requirement	Secretariat	To make preparations for the study tour and prepare a report following the tour	As per requirement	To study the countries that are exemplary of federal governance system, and also suitable to Nepal's context

Preparation of the concept paper and draft of the new constitution	7.	Preparation of the concept paper and draft of the new constitution <ul style="list-style-type: none"> - Formation of draft sub-committee - Preparation of preliminary draft of the concept paper - Bringing together of the concept papers - Preparation of the primary draft of the Constitution - Discussion on the preliminary draft 	Feb. 11, 2009 Feb. 12, 2009 Feb. 21, 2009 April 2, 2009 April 3-12, 2009	By the Sub-committees as per requirement Committee As per the rule As per the rule As per the rule	By the Sub-committee in coordination with the Committee Committee Committee Committee	To study, analyze and summarize the suggestions received from S.No. 5 and analyze the suggestions on the basis of projection for the concept paper and preliminary draft of the constitution.	Continuously	To look into from an analytical perspective the concerned provisions in the previous constitutions and project the newer provisions to be incorporated
	8.	Preparation to present the concept paper and amended draft to the Constituent Assembly, hold discussions and give final shape to it.	April 15 to 22	Sub-committees to present in the Committee, discussion, and the Committee to approve it	Committee	To make arrangement for presenting before the Constituent Assembly		

Note:

1. Sub-committees shall be formed as per the need to carry out the task of the Committee effectively.
2. Manage necessary programs, do a need assessment within January 4, 2009 a, request to the Capacity Building and resource management committee and send list in order to make available immediately the necessary resource materials for the work efficiency, working ability and skills enhancement of H'ble CA members and Secretariat Staff.